

**Policy of Temporarily suspending or closing a client's account at client's request**

SSPL have a policy of accepting a letter from client for temporarily suspending the account. SSPL have a policy of deactivating the client code trading system in the case of such clients who do not trade for last 2 financial years. However if such a client wants to get reactivated, the new KYC form with all the relevant documents are obtained again from client before reactivation.

Date:

To,  
SAJAG SECURITIES PVT LTD.  
33/15-B, KARVE ROAD  
OPP GARWARE COLLEGE  
PUNE 411 004.

Dear Sir/Madam,  
Sub: Trading in my account

I \_\_\_\_\_ (name of the  
client) am having an account with your organisation. My client code is  
\_\_\_\_\_. The account was opened with you on  
\_\_\_\_\_ (date of opening of account)

I wish to continue trading in my said account. My last transaction date  
Was \_\_\_\_\_.

I hereby confirm that there is change\* /no change in any of the details provided by  
me at the time of opening the account with SAJAG SECURITIES PVT LTD.

Kindly accept my request.

Thanking You,  
Yours truly,

Signature of the client  
Client Code -

Date :  
Place :

Signature of the HOD

Signature of the Business Associate

*\* In case of change of address, bank details, etc kindly enclose  
a proof of the same.*